

# OHNA Board Meeting

## MEETING MINUTES

<b>Meeting Type:</b>	2023 March Board Meeting					
<b>Date &amp; Time of Meeting:</b>	April 18, 2023, at 7:00 PM			<b>Location:</b>	GR Christian Elementary	
<b>Date &amp; Time of Next Meeting:</b>	May 16, 2023, at 7:00 PM			<b>Location:</b>	GR Christian Elementary	
<b>Minutes Prepared By:</b>	Lisa Theule, OHNA Secretary					
<b>1. Meeting Objective</b>						
Annual Board Meeting – Discussion and Business						
<b>2. Attendance at Meeting (13 Board Members Present + 1 Guest)</b>						
<b>Name</b>	<b>Block</b>	<b>Type</b>	<b>Present Absent</b>	<b>Name</b>	<b>Type</b>	<b>Present Absent</b>
Mike Hanson	2	President	P			
Tom Geelhoed	5	Vice President	P			
Craig Geers	11	Treasurer	P			
Lisa Theule	2	Secretary	P	Gil Johnson	Guest	P
Robert Amaya	1	Block Captain	P	Cray Mulder	Block Captain	P
Janet Hanson	2	Block Captain	A	Jon Tinholt	Block Captain	P
Nancy Winden	3	Block Captain	P	Liz Maher	Block Captain	A
OPEN	4	Block Captain	A	Dawn Jenkins	Block Captain	P - Virtual
OPEN	5	Block Captain	A	OPEN	Block Captain	A
Marc Hoeksema	6	Block Captain	A	Bob and Pam Nichols	Block Captain	A
Dave Walker	7	Block Captain	P	Bob Crow	Block Captain	P
OPEN	8	Block Captain	A	OPEN	Block Captain	A
Sarah Steger	9	Block Captain	A	Peri denDulk	Block Captain	A
Kathleen Kelly	10	Block Captain	P	Simon Vance	Block Captain	A
Robert Lee	11	Block Captain	P	OPEN	Block Captain	A
<b>3. Future Board Meeting Dates (NO MEETINGS IN JULY OR DECEMBER)</b>						
<b>Date</b>		<b>Location</b>			<b>Time</b>	
June 20, 2023		TBD			7:00 PM	
August 15, 2023		TBD			7:00 PM	
September 19, 2023		TBD			7:00 PM	
October 17, 2023		TBD			7:00 PM	
November 21, 2023 – ANNUAL MEETING		TBD			7:00 PM	
<b>4. Treasurer's Report</b>						
<b>Topic</b>	<b>Leads</b>		<b>Discussion</b>			
4/18/2023 Treasurer's Report	Craig Geers		Total Expenses \$168.59. Income \$1,005.00. Balance \$13,220.84. Expenses include: \$53.81 Sympathy card/gift card, \$6.21 in Venmo fees, \$8.54 in PayPal fees, \$100.03 for Easter egg candy. General fund/dues \$8,433.00, Garden Tour \$775.00, Tree fund \$1,898.00, Pontiac Field \$898.00, Misc. \$10.00, OHNA Newsletter \$1,206.00. Craig noted that 15 neighbors paid their dues this month. 43 households this year or roughly 14% of neighbors.			

# OHNA Board Meeting

General Discussion & Action Items		
Topic	Leads	Discussion/Action
March Minutes	Mike Hanson	Change the food trucks end time from 7pm to 7:30pm
President's Report	Mike Hanson	<p>Continue to discuss neighborhood text alerts – cost monthly \$20 (500 messages, 6,000 annually). Neighbors would opt in, and only the executive committee would send out. Mike will come next month with a formal proposal to add to the budget. We should let the neighborhood know to make sure it is favorable to the majority.</p> <p>Post meeting minutes to OHNA website for transparency and to help block captains.</p> <p>Hollyhock planning meeting May 8 at 7pm.</p> <p>Live music at one food truck, June 25. Neighbor Troy Page would coordinate. The cost maximum would be \$700 which would include a sound system. Lisa motioned to add this to the current budget / Bob Crow second – there was no discussion and it passed unanimously. Nancy will check with church to see if they will lend us chairs and tables so folks can sit at the food truck events. Possibly have a donation jar at the event to help with the cost related to music.</p> <p>Holiday lamppost décor – waiting for feedback and costs from vendors. Hopefully by the end of summer we will have quotes together and see how prices come in compared to the budget. Dave noted that Tazzia has a new owner that can offer more options now, such as storage. Tazzia is again bidding on the job. Perhaps we ask for 2 quotes, every pole versus every other pole. Alternate greenery on one, ribbon on one. Possibly a 3-year pricing quote/deal. Maybe in 2024 there is a donation spot for holiday décor. We could own and a company puts them up. All options on the table. Poles owned by the city.</p> <p>Garage sales are back, May 19 and 20</p> <p>Dumpster day will be July 15. We are one of the smallest associations in the city and we could look at doing it ourselves if the city no longer has funds. Tom will talk to Dan about tracking participation.</p> <p>Targeted April meeting for completed traffic petitions. If you don't have ready, scan and email to Mike.</p>
Tree Program	Craig Geers	<p>There is continued discussion about tree management and who pays for maintenance. Much has been funded by Jeff Shutz, the most expense is the 5-6K for watering. Jeff would like more budget from the association. Four trees came down by the city this month. Who will replace these? The city doesn't have a budget. Jeff estimates \$1K – 1,200 to replace. We possibly carry a risk if the vendor used to water the trees is not insured. Kathleen confirmed the vendor was insured. Jeff is willing to go door to door and fund raise. Currently \$1,800 in the tree fund. This year's budget is already approved but maybe next year we can add in more funds. We should have an official coordinated fundraising effort that doesn't raise money for cross purposes if we plan to increase that fund. The head of the tree committee should be present at a board meeting making a formal proposal to the group. Add to the agenda for next month. Mike and Craig will talk to Jeff. The reality is the tree program is more important to some neighbors than others. Dave suggested adding in an educational push. Perhaps a tree corner in the newsletters, it could include tips and quotes from neighbors.</p>
Garden Tour	Cray Mulder and others	<p>Dawn won't be able to chair this year. Cray will co-chair with Nancy Kooienga. Pam VanderPloeg is willing to do tours. Lisa will help with recruiting. The date has been confirmed with the school. The biggest task is the map which Nancy will work on. Cray to get Kathleen info for the annual newsletter.</p>
Policies & Procedures	Dave Walker	<p>Having some formatting issues. Much is handwritten, scanned etc. Dave will have a more formal version at the May or June meeting. Looking to have guard rails for big programs included.</p>

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Misc:	Various	Kathleen noted advertising in the annual newsletter went well. \$3,300 in sales. Only waiting for one more ad. Timing is on track to be available at the May meeting. Bob Crow will help Kathleen put the kits together to distribute to block captains. A neighbor wondered if we could have pickleball courts. It was noted that the school did paint lines on one side. The nets do come down at a certain time in the year. Bob will check with Henry to see if those can stay up. Dog waste bags are low, one box key is lost on the southwest side. Henry is working on this.
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## 6. Future TGIF Dates (3<sup>rd</sup> Friday of the Month from 6:30 p.m. – 8:30 p.m.)

Date	Host	Time
May 19, 2023	Sara Vander Zanden & Mike Helsel	6:30 PM – 8:30 PM
June 16, 2023	None	6:30 PM – 8:30 PM
July 21, 2023	None	6:30 PM – 8:30 PM
August 18, 2023	None	6:30 PM – 8:30 PM
September 15, 2023	None	6:30 PM – 8:30 PM
October 20, 2023	None	6:30 PM – 8:30 PM
November 17, 2023	None	6:30 PM – 8:30 PM
December 15, 2023	None	6:30 PM – 8:30 PM

## 7. Neighborhood Event Dates

Date	Event	Time
Friday/Saturday, May 19/20, 2023	Garage Sale	8:00 AM – 4:00 PM/8:00 AM - NOON
Saturday, May 20, 2023	Food Truck	5:00 PM – 7:00 PM
Saturday, June 24, 2023	Garden Tour	TBD
Sunday, June 25, 2023	Sunday Food Trucks	4:30 PM – 7:00 PM
Tuesday, July 4, 2023	Hollyhock Lane Parade	8:30 AM
Sunday, July 16, 2023	Sunday Food Trucks	4:30 PM – 7:00 PM
Tuesday, August 1, 2023	Ice Cream Social / National Night Out	TBD
Sunday, August 13, 2023	Sunday Food Trucks	4:30 PM – 7:00 PM
Sunday, September 17, 2023	Sunday Food Trucks	4:30 PM – 7:00 PM
Tuesday, October 31, 2023	Halloween	6:00 PM – 8:00 PM